

NORTHERN AUCKLAND FREE KINDERGARTEN ASSOCIATION INC.

MINUTES OF THE ANNUAL GENERAL MEETING FOR 2016 HELD ON 2nd MAY 2017 AT THE RANGITOTO CENTRE, RANGITOTO COLLEGE, 564 EAST COAST ROAD, MAIRANGI BAY

Meeting Commenced: 7.10 pm.

Chairperson: Rhys Watson

1.0 MIHI AND WELCOME / INTRODUCTIONS

Present: Rhys Watson, Tania Massey, Mary-Liz Broadley, Rachel Durney, Veronica Aris, Rebecca Sculpher (RSM Hayes Audit), Kenny Halliday, Alison Baxter, Tracey North, Werner Muller, Rosemary Searle, Wendy O'Brien, Annie Forbes, Wendy Simpson, Katey Bolter, Leanne Kenwright, Tina Berry, Jane Clark, Jo Holmes, Stacey Sainty, Pat Dash, Sarah Garrod, Anna Biggelaar, Lauren Loader, Viv Wilcock, Rhea Taylor, Kylie McIntyre, Chris Nicol, Kiri Baskerville, Janet Mafi, Nikki Kim, Fran Paniora, Dianne Williams, Brigitte Braithwaite, Jenny Lisefski, Grant Mitcheson, Krista Caven, Melanie Farrant, Nicole Thompson, Natalie Gibb, Lara Gunn, Cathy Hanna, Louise Maney, Kerry Wall, Pasare Kerr, Jalitha Hesling, Claire Boyens, Megan Murdoch, Sarah Gilbert, Jody Cooke, Anthony Keesing, Helen Cox, Sharon Morgan, Pam Dalton, Yvonne Hansen, Janine Wilson, Sarah Stratton, Danielle Clayton,

The General Manager delivered the Karakia, followed by a Waiata.

The Chairperson introduced himself and welcomed everyone to the meeting. All board members were introduced by the President. Three resignations were noted, being Tony Naidu, Melanie Toft and the third resignation which will come into effect at the end of the AGM, President Rhys Watson.

The Chairperson acknowledged the attendance of Life Members, Staff Members, Rebecca from RSM Hayes Audit (auditors) and prospective new board members seeking election.

2.0 GENERAL MANAGER PRESENTATION

Kenny Halliday gave a Mihi and then presented the Challenges Ahead Presentation, which included points on Extending Services / Staffing / Increasing Fees / Commercial Growth.

3.0, 4.0, 5.0

AGM CALL TO ORDER / OPPORTUNITY TO REPLY / VOTING STRENGTH ESTABLISHED

Rhys Watson confirmed that there were 29 members and a number of staff present.

Resolved that "the voting strength be established at 29 members with 11 kindergartens being represented".

Rhys Watson, Chairperson / Rachel Durney, Board

Vote – unanimous

CARRIED

6.0 AGM STANDING ORDERS

Moved that the session time be up to two hours

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

Moved that the speaking time of three minutes be established with two minutes for further discussion

Rhys Watson, Chairperson / Rachel Durney, Board

Vote – unanimous

CARRIED

Moved that “the standing orders be adopted”

Rhys Watson, Chairperson / Rachel Durney, Board

Vote – unanimous

CARRIED

Moved that “Kenny Halliday be appointed as timekeeper”

Rhys Watson, Chairperson / Mary-Liz Broadley, Board

Vote – unanimous

CARRIED

Moved that Kenny Halliday and Alison Baxter be appointed as scrutineers for any vote

Rhys Watson, Chairperson / Rachel Durney, Board

Vote – unanimous

CARRIED

7.0 APOLOGIES

APOLOGIES RECEIVED PRIOR TO THE MEETING:

Melanie Jack – Life Member

Sandy Baalham – Teacher Board Representative

Shar Caitcheon – Head Teacher, Waimauku Kindergarten

Sally Groenhart – Head Teacher, Mahurangi Kindergarten

Kirsty Williams – Teacher, Mahurangi Kindergarten

Kara Dudley – Teacher, Mahurangi Kindergarten

Sarah Clark – Teacher, Mahurangi Kindergarten

Sheri Oerder – Board Nomination

Cathie Perkins – Acting Head Teacher, Taiaroa Kindergarten

APOLOGIES RECEIVED AT THE MEETING:

None to note

Moved that the apologies be accepted

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

8.0 CONFIRMATION OF AGENDA

Moved that the agenda be accepted

Rhys Watson, Chairperson / Veronica Aris, Board

Vote – unanimous

CARRIED

9.0 CONFIRMATION OF MINUTES OF THE 2016 AGM AND SGM

Moved that the minutes of the 2016 AGM be accepted

Rhys Watson, Chairperson / Rachel Durney, Board

Vote – unanimous

CARRIED

Moved that the minutes of the 2016 SGM be accepted

Rhys Watson, Chairperson / Mary-Liz Broadley, Board

Vote – unanimous

CARRIED

10.0 PRESENTATION OF ANNUAL REPORT FOR 2016

Presidents report is in the Annual Report.

Moved that the President's report be accepted as read

Rhys Watson, Chairperson / Rachel Durney, Board

Vote – unanimous

CARRIED

General Manager's report is in the Annual Report

Moved that the General Manager's report be accepted as read

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

Financial Report is in the Annual Report

Moved that the Northern Auckland Free Kindergarten Association's Financial Report for the year ended 31 December 2016 be accepted as read

Rhys Watson, Chairperson / Veronica Aris, Board

Point of Order: Grant Mitcheson (Life Member) advised that after this has been Proposed and Seconded it should then be open for discussion.

Financial Report questions (from Grant Mitcheson, Life Member)

Page 5: Office Administration expenses in 2015 were \$258,294, why has this doubled in 2016 to \$535,014? The Association consolidated Kindergartens and Centres into one, which absorbed the cost.

Page 18: Employee Costs in 2015 were \$4,890,921, why in 2016 has it increased to \$5,614,420? The opening of Hobsonville Pt ELC included 17 permanent staff salaries to consider.

Page 23: Board Member Costs in 2015 were \$10,150, why in 2016 has it increased to \$17,453? More Board Members attended the NZK Annual Conference. Also board expenses are now put under the one item.

Vote – unanimous

CARRIED

11.0 ELECTION OF BOARD MEMBERS

Veronica Aris is staying on the board for another term.

Nominations for available board positions have been received for:

Nicole Thompson / Melanie Farrant / Janine Wilson / Sheri Oerder (not present), and up for re-election is Mary-Liz Broadley

Nominees present each introduced themselves and gave an explanation as to why they wish to become a Board Member.

As there are five nominations for four vacant positions a vote is required.

Point of Order: Grant Mitcheson (Life Member) advised that no more than two board members are allowed to be from the same kindergarten/centre.

Moved that the following nominees be elected to the Northern Auckland Free Kindergarten Associations Board:

Nicole Thompson

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

Melanie Farrant

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

Janine Wilson

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

Re-election of Mary-Liz Broadley

Rhys Watson, Chairperson / Tania Massey, Board

Vote – unanimous

CARRIED

The President congratulated all and welcomed to the board.

12.0 MEMBERSHIP FEE

Moved that “the membership fee be kept at the current cost of \$5.00

Rhys Watson, Chairperson / Veronica Aris, Board

Vote – unanimous

CARRIED

13.0 THANK YOU TO LEAVING BOARD MEMBERS

The General Manager thanked the leaving board members Tania Massey, Rachel Durney and Rhys Watson for their hard work, totalling 15 years service.

The President stated he has enjoyed his time on the Board and it has been great to invest time in the Association.

Point of Order: Grant Mitcheson (Life Member) enquired on By Laws – is the Board aware of any By Laws that have been set over the years? No

Rhys Watson thanked everyone for attending the meeting and invited all to share wine, cheese and crackers commencing directly after the meeting.

Karakia/Waiata

Rhys Watson declared that the 2017 Annual General Meeting closed at 8.07pm.